

AAUW BRANCH BOARD MEETING
Minutes, December 3, 2019

The Board Meeting of the AAUW Branch was called to order at 1:32 at Summit State Bank, 1001 Vine Street, Healdsburg.

PRESENT: Sue Campbell, Linda Clark, Barbara Epstein, Mary Fitzgerald, Nancy Haiston, Kathryn Henderson, Barbara Reid, Karla Rosen, Mickey Sarquis, Kate Van Ness, Beth Wolk, Theresa Cabral, Julie Hanamura

ABSENT: None.

MINUTES: Motion to accept the 2019.10.15 Branch Board Meeting minutes, as amended, was made, seconded and approved.

Action Item: Kathryn reported on storage costs and availability. The storage unit would be used to store Branch and Fund materials and supplies. A motion was made by Sue to rent one five by five storage unit at the rate of \$55.00 per month to be split between Branch and Fund. The motion was seconded by Barb Reid and approved.

Action Item: Kathryn will provide board members with location, number and keypad ID. Each member is responsible for taking her items to the storage unit. Kate will provide a shelving unit. Barb E. will connect with Jan Stanley about items stored at her home.

Branch Treasurer's Report: Julie Hanamura

No changes or additions.

Communications: Mary Fitzgerald

No changes or additions.

Membership: Barbara Reid

The Branch has 21 new members so far this year, which has placed additional demand on mentors and the committee.

Action Item: Barbara to review buddy - mentor process and organization and perhaps recruit additional committee members.

Mission Based Programs: Beth Wolk

Beth reported that books would be given to first graders at West Side School.

School Supplies will be collected at the Branch Holiday party and Catherine Mock will lead the sorting and organization of the supplies for distribution to Healdsburg Elementary and West Side schools.

Public Policy: Sue Campbell

Discussion of renewing the Volunteers In Partnership ("VIP") with the community program to help enable AAUW members to volunteer for organizations in the area looking for help.

Action Item: Sue will follow up with Judy Edmonds on viability of renewing the VIP program.

Sue provided an update on the 2-Minute Activist program and participation by members. An announcement to introduce the program will be made to Forum attendees and it will be reiterated that the program is a nonpartisan program advocating for positions that are part of AAUW's mission.

Social Activities: Kathryn Henderson

A new director is needed for the Wine and Dine program.

Planning for the Holiday Party has proceeded well but attendance is down from last year.

There is one more cultural event planned for January 26 at the Beachem's home. The Lunch Bunch events have been very well attended.

STEM: Karla Rosen

Karla stated the need for a consistent, consolidated approach to our programs and our outreach to schools. There also needs to be a focus on digital rather than paper communications with the schools.

Branch Goals: Linda Clark

Each of the AAUW 5-Star Program Goals as identified on the National website (<https://www.aauw.org/resource/five-star-national-recognition-program/>) were reviewed.

5-Star Program Areas of Focus:

Programs: Sue Campbell

Action Items:

- Sue to coordinate Work Smart training day and then update on website. GEMS and Expanding Your Horizons (EYH) already in place.
- Sue to complete resource mapping

Advancement: Barbara Epstein and Barb Reid

Action Items:

- Clarify definition of \$30 per member
- 90% retention requirement met
- No action for Legacy circle

Communications and External Relations: Sue Campbell and Mary Fitzgerald

Action Items:

- Sue to incorporate under Advocacy tab on website
- Mary to include link to Work Smart online on website home page

Public Policy and Research: Sue Campbell

Action Items:

- Identify legislative bills to discuss with Congressman Mike McGuire
- Schedule meeting with Congressman McGuire and invite interested board members
- Introduce 2-Minute Activist at December 5 and January Forum meetings

Governance and Stability: Kate Van Ness and Linda Clark

Action Items:

- 5 Star Program underway
- Succession plan met with Nominating Committee work

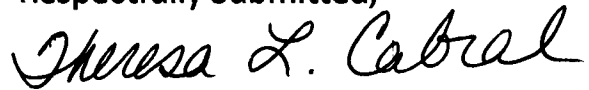
Branch Goal: Achieve \$50,000 in Homes Tour.

Action Item:

Barbara Epstein and Kate Van Ness will consider ways to meet this goal.

Meeting Adjourned at 3:04 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Theresa L. Cabral". The signature is written in a cursive, flowing style.

Theresa Cabral, Secretary

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