

**AAUW BRANCH BOARD MEETING  
Minutes, September 3, 2019**

The AAUW Branch Board Meeting was called to order at 1: 15 p.m. at Summit State Bank, 1001 Vine Street, Healdsburg.

**PRESENT:** Linda Clark, Kate Van Ness, Julie Hanamura, Theresa Cabral, Nancy Haiston, Sue Campbell, Barbara Epstein, Mickey Sarquis, Mary Fitzgerald, Barb Reid, Beth Wolk, Karla Rosen, Kathryn Henderson

**Absent:** None.

**MINUTES:** The 2019.8.13 AAUW Branch Annual Retreat minutes, as amended, were approved. Motion to accept: Sue; second: Nancy. Passed.

**BRANCH TREASURER'S REPORT:** Julie Hanamura

Financial report was reviewed and accepted by the Board.

**Communications:** Mary

Fundraising section on web needs to be updated. Fundraising committee members should submit any edits to website manager.

Each committee's responsibilities regarding updating the Branch Website will be covered at the October Board meeting.

**Membership:** Barb Reid

The AAUW Healdsburg branch has 190 members. October 10, 2019 is the date of the Healdsburg "Get Downtown" fair and Barb proposed the branch host an AAUW Branch informational booth at a cost of \$200. Motion to approve allocation of \$200 for the booth: Barb, second: Mickey. Approved. Barb will request member volunteers to [wo]man the booth.

**Mission Based Program:** Beth

Beth discussed book contributions and the proposal will be addressed at the October Board meeting.

**Public Policy: Sue**

No discussion of committee report.

**Social Activities - Kathryn**

No discussion of committee report.

**STEM: Karla**

Linda and the Board support the committee's Expanding Your Horizons (EYH) goals set forth in committee report as follows:

- i. Encourage 7th and 8th grade students to attend this one-day EYH session designed to encourage students in STEM. Tech Trek girls should be encouraged to attend.
- ii. Partner with EYH to encourage participation in GEMS
- iii. Coordinate annual donation to EYH
- iv. Recruit AAUW branch volunteers to assist at annual EYH day

Karla would like to initiate mentor program in spring 2020 semester. Committee is researching complementary resources and concurrent programs.

"Tech Trek Night" meeting with student participants, Tech Trek Sponsors and AAUW Branch members will be scheduled for an evening in October, 2019. Teachers and AAUW mentors will be invited.

**Finalizing Action Plans for Goals:**

- **Support School Readiness - Beth**
- **Mentoring Enhancements - Karla** [covered above]
- **Enhanced Grant Request Criteria - Mickey** [covered in report]
- **Increased Membership Involvement in Public Policy Committee - Sue**

The Public Policy committee is considering whether the Equal Pay Day should remain a separate event or be combined with a Women's Equality Day event.

- **Windsor continuation school request - Beth/Nancy**

The Windsor continuation request for AAUW members to partner with individual continuation school students will be declined since it is not a good match for our branch. Action Item: Beth will send Nancy contact information for CTE and our Healdsburg High School contact for Career Day. Nancy will follow up with Heather from the Windsor Continuation School.

**Feedback from Retreat** was shared.

**President- Linda Clark**

**Kick Off Meeting:** AAUW Branch kickoff meeting has been set for Sept. 17.

**Agenda items for the kickoff meeting:**

- Board of Directors will be introduced by Linda.
- Committee leads who want additional volunteers should be prepared to describe their functions and have information available for members; School Readiness needs additional members on the committee, Homes Tours need additional volunteers, Publicity needs additional support, STEM would like a Mentor lead.
- Changes to Board will also be described, i.e., addition of STEM.

Linda reported on North Bay AAUW Branch Leaders meeting that included Kim Churches, National AAUW CEO. She is a very dynamic and inspiring leader and she discussed National AAUW issues and goals.

October Board meeting will include identification and approval of two or three branch goals.

**Committee Reports:** All reports need to be identified with Date (year, month and date of meeting first in the following format, 2019.09.03) and Name of Committee on the report and in the Subject line, when emailed to Board members, to keep them clearly identified.

Spotlight articles need to be provided to Grapevine. The articles are short items that spotlight individual members and shared in monthly newsletter; deadline for subsequent monthly newsletter is the 15th of the previous month.

**Future Meeting dates:** 1:00 pm - 3:00 pm on the first Tuesday of the month at Summit Bank, 1001 Vine Street, Healdsburg.

Meeting Adjourned at 2:42 p.m.

Respectfully Submitted,

*Theresa L Cabral*

Theresa Cabral, Secretary