

**FULL DAY RETREAT
Sue Campbell's home
AAUW Healdsburg Branch
MINUTES OF 8/13/19**

The AAUW Branch Board Meeting was called to order at 9:45 am after welcome remarks by Nancy Haiston sitting in for Linda Clark.

PRESENT: Kate Van Ness, Julie Hanamura, Theresa Cabral, Nancy Haiston, Sue Campbell, Barbara Epstein, Mickey Sarquis, Mary Fitzgerald, Barb Reid, Beth Wolk, Karla Rosen

Absent: Linda Clark, Kathryn Henderson

TEAM BUILDING: MBTI introduction and discussion led by Kim Jensen, who explained personality preferences and how they affect group discussions.

Committee Reports discussion led by Nancy:

Linda will send out a form to be used for submitting committee reports in advance of monthly meetings. It is OK to respond to Linda that a committee has nothing new to report that month.

BOD members are to read the emailed committee reports before the meeting so that questions and discussion can be held about the reports at the meeting.

The Committee reports should include:

- progress toward the goals
- committee activities and
- issues with reaching goals

Branch Goal Setting Discussion led by Nancy

1. **Mission Based Programs Goal: Support School Readiness** --Beth Wolk

Part of the AAUW mission is to support children to be ready for school whether preschool or kindergarten. Beth stated that the position of Early childhood/Preschool Coordinator should be changed to School Readiness

Coordinator. The Board agreed, there was no vote. A recent study indicated that many of Healdsburg children are not well prepared for school academically or socially. Deficiencies build from birth and through preschool. AAUW plans to support school readiness by:

- Continuing to work with Early Childhood Development Committee to formulate programs such as donating books to families with preschool age children
- AAUW members volunteering to help at [Fitch Mountain] preschool
- TIMELINE: open

2. STEM Goal: Mentoring Enhancements -- Karla Rosen

The role of AAUW Mentors going forward was discussed in light of current activities by FirstGen and 10,000 Degrees. AAUW is considering offering mentoring to Tech Trek participants. Karla explained that mentoring is not focused primarily on academics. It is also important to provide support on financial matters, scholarships, family concerns and transitional issues. In order to develop Mentoring activities by AAUW, the STEM Committee will:

- Define the AAUW Branch Mentor Program
- Define the role of AAUW Mentors
- TIMELINE: Proposal for defined program and member roles will be submitted at the Nov. 2019 BOD Meeting.

In support of developing this proposal, Karla and the committee

- will be meeting with First Gen leader, Lori Rhodes, former HHS principal to learn about their program and determine if we would be overlapping; and
- identify how to incorporate requests for mentors; Windsor continuation school has asked if our branch can help with mentors and Nancy H. will follow up to get more information regarding specific needs; and
- determine ways to add new mentor volunteers

3. Grants and Scholarships Goal: Enhanced Grant Request Criteria -- Mickey Sarquis

The current process to request AAUW grants was discussed. To further enhance criteria for grant applications and processes, the Grants and Scholarship committee will:

- Provide enhanced criteria for grant application process.
- **TIMELINE:** Criteria to be provided at the December BOD meeting.

4. **Public Policy Committee Goal - Increase Member Involvement** -- Sue Campbell

Sue discussed the need to increase member involvement in advancing the public policy commitments. The goal is to:

- Increase Public Policy involvement by members.
- **TIMELINE:** Proposal will be provided by Jan. 2020.

Open Discussion.

- **Publicity:** 1,000 brochures will be printed by September BOD meeting.
- **FORUM:** ticket pricing is being discussed by the committee; any changes would not be implemented until 2020 or later.
- Membership survey about Grapevine in process (Katherine Lacey) and when complete, Sue Campbell plans to do a Public Policy survey.
- Holding a December meeting was discussed, decision to be made at the September meeting.
- Barbara E will send Barbara R materials on Amazon Smile and Escrip for a flyer to be included in new member packets.
- There will not be a National Conference this year as reflected in the Treasurer's Report below; there will be a State Conference held in the Bay Area. Discussion about how much money the branch should allocate for the State Conference and whether funds previously set aside for National Conference attendance should be part of or in addition to the 2019-2020 budget. Decision to be made when it is determined how much interest there is in attending the State Conference.

AAUW Branch TREASURER'S REPORT: Julie Hanamura

AAUW Branch Budget:

- \$14,000 in cash reserves (not reflected in budget). Last year's revenue budget was \$5,200 and actuals were \$5,700.
- 2019-2020 draft revenue budget is \$5,300.
- No National Conference will be held this year.

- Public Policy expenses - stay at \$300 for publicity/posters etc. May need additional funds for additional TBD programs. (moved this item up to fit into the Branch category)

AAUW Fund Budget

- The title "Allocations - Budgeted" will be changed to "Allocations and Sponsorships - Budgeted"
- Future Prep and GEMS budget need clarification
- Miscellaneous will be changed to add \$300, covers brochures, supplies etc.
- Public Policy expenses - stay at \$300 for publicity/posters etc. May need additional funds for additional TBD programs.
- Budget will be posted to membership only on website by September 30.

Membership: 28 members yet to pay their dues. 183 have paid. Reminders will be sent.

Future Meeting dates: Board meetings will be held the first Tuesday of the month at 1pm - 3pm at the Summit State Bank, 1001 Vine Street, Healdsburg.

Meeting Adjourned at 3:19 p.m.

Respectfully Submitted,



Theresa Cabral, Secretary