

## **HEALDSBURG AAUW FUND BOARD MEETING**

November 20, 2017

Healdsburg Junior High 315 Grant Street, Room 7

**PRESENT:** Nancy Haiston, Linda Clark, Ronnie Devitt, Andi Michelson, Julie Hanamura, Patty McHugh, Barbara Reid, Kim Alexander, Charlene Luks, Michelle St. Clair, Winky Merrill, Terry Leach      **Absent:** Dee McDuffy

The AAUW Fund Meeting was called to order at 4:05 pm.

### **Approval of Minutes of September 18, 2017**

Andi moved to approve the Minutes of September 18. The motions was seconded by Ronnie and the Minutes were approved.

#### **Proposals passed by email vote:**

Approval of a Community Grant of \$5000 to North Bay Childrens Center.

Approval of sending out a fund raising appeal letter.

### **Treasurer's Fund Report: Julie**

Cash on Hand: \$71,933.75

About \$2000 has been received in donations. Terry Leach will be writing the acknowledgment letters.

All but three scholarships have been paid out.

Received a financial accounting from Marisa from So Eventful on the Fall Forum. Gross receipts were \$21,565. A final accounting is pending a few transactions.

### **Scholarships and Grants: Andi**

A Grant to North Bay Childrens' Center (NBCC) was sent out and a thank you letter has been received.

Andi moved that a \$3000, which was originally approved in 2016, be given to Guadalupe Lopez in 2018. (postponement due to her illness.)  
Seconded by Barbara Reid. Motion Approved.

#### Recommendations for Future Distribution of Funds:

Andi recommends that money not be allocated to a HEF grant and instead budget it for scholarships. She has discussed this with the HEF Exec. Director. Andi also mentioned the possibility of working with other service organizations if there is a future need to support expansion of the NBCC preschool to admit children above the state funded income level.

#### Fire Disaster Funding:

SCCOE is establishing a fund for school supplies for students who lost their homes. Alliance Medical Center has needs for mental health funding, The Sonoma County Medical Foundation is also seeking funding for mental health. The SF symphony is establishing a fund for replacing instruments for students who lost them in the fire. The board discussed these options in terms of our mission. Since the fires did not occur in our geographic area, we would be making a grant benefiting other areas of the county. Terry, Andi, and Nancy were asked to investigate further and send a specific proposal to the board via email.

#### **Comments on Written reports** (sent by email):

Terry reported that the initial enrollment numbers at the Forum have been lower and we should be aware that our revenue may be reduced.

Future topic: Fund raising for the National AAUW Convention.

4:55 Fund meeting Adjourned.

## **Healdsburg AAUW Branch Board Meeting**

November 20, 2017

Healdsburg Junior High 315 Grant Street, Room 7

**Present:** Nancy Haiston, Linda Clark, Ronnie Devitt, Andi Michelson, Julie Hanamura, Patty McHugh, Barbara Reid, Kim Alexander, Charlene Luks, Michelle St. Clair, Winky Merrill, Terry Leach      **Absent:** Dee McDuffy

The Branch meeting was called to order at 4:56 p.m.

### **Approval of Minutes of Prior Meeting:**

Approval moved by Michelle, seconded by Ronnie. Minutes approved.

**Proposal passed by email:** The updated version of Policies and Procedures was approved.

### **Treasurer's Report:** Julie

Financial summaries were distributed by email prior to the meeting.

Our payment to the Healdsburg Business Fair will be carried over to next year since the Fair was canceled due to the Fires.

Programs- \$400 has been received to offset expenses for the Human Trafficking Program.

### **Communications:** Linda

There will not be a February Grapevine newsletter. It will be combined with March. Linda completed the monthly assignments for the Meet Your Board section of the newsletter.

Written reports to the Board need to be in WORD with the title of the Board area and date in the title.

**Public Policy: Michelle**

We will Co Sponsor the Sheriff's Candidate Night with ACLU. It will be on April 24 at the HBG H. S. cafeteria. They would like help with publicity within our AAUW branch and volunteer help. Michelle will continue on the planning committee and requests proposed questions. She will send an eblast to the membership.

**Programs: Winky**

The Human Trafficking event (postponed due to the fires) will be either March 7 or 14, but Winky is leaning toward the 14<sup>th</sup> to avoid the Forum dates. It will be at the Raven Film Center. The film is 64 minutes. Winky is not anticipating a charge for tickets.

Future program ideas: 'Fake News' now seems less current as a topic. The consensus was that there is not time for another large program. The Parade will be a project.

**Social Activities: -Barbara**

The next Cultural Event will be set at 15 participants.

Barbara reported on the expenses so far for the Holiday party.

**Membership: -Patty**

Some board members will contact others who have not renewed their membership. Patty requested some photos for the membership page showing branch activities.

**Community Services: - Linda for Dee**

There have been difficulties establishing Career Choices this year at HHS.

**President's Update:**

A question has arisen about non-members attending interest group activities. We do not have non-members come on a regular basis (except one in hiking who is grandfathered in and helps plan hikes). Nancy will check on state and national policies regarding this. The Cultural Events Chairs do allow non-members when the activity does not fill with members.

Nancy has been exchanging information with Petaluma for reciprocal announcements. The Board reacted positively to this.

Group of 50: This would be a list of 50 people who are willing to volunteer for one thing as a one-time act. This would need someone to be responsible under the membership category. It will be a role to be added to the leadership team list for the nominating committee to fill. Nancy will write a job description.

Historical information: The archives section of the Grapevine serves as history. Financial information and the Board Minutes should be kept for the IRS requirements. Julie will do some research on this. Other chairs just need to keep the information to pass on to their successors.

Meeting adjourned: 6:00.

Jan. and Feb. meetings will be at Ronnie Devitt's home due to school closure.